

Things to Think About Before You Click

	<p>1. <i>When in doubt, throw it out</i></p> <ul style="list-style-type: none">a) Do you know and trust senderb) Devil in details: check for identical address, signature and/or logoc) If asked for financial or personal information; call or text to confirm
	<p>2. <i>Safe for me, safe for you</i></p> <ul style="list-style-type: none">a) Viruses and malware can hurt your files and your computerb) It can spread throughout the School's network so all become infected
	<p>3. <i>You Own it: Your online presence</i></p> <ul style="list-style-type: none">a) Monitor privacy settings on all your social networksb) Connections/friends may reveal your information
	<p>4. <i>Keep Passwords long and strong</i></p> <ul style="list-style-type: none">a) Passwords should be 8 or more letters and/or numbersb) Change password every 30-90 days or sooner
	<p>5. <i>Update for safety</i></p> <ul style="list-style-type: none">a) Update regularly (java, flash, adobe and other MCDS standard programs)b) Updates usually fix security threats
	<p>6. <i>Download Due Diligence</i></p> <ul style="list-style-type: none">a) Investigate source hosting the document or app to be downloadedb) Download apps from known portal
	<p>7. <i>Know who's giving you a ride (Rider Alert)</i></p> <ul style="list-style-type: none">a) Be wary of open free Wi-Fi; sometimes unsafe pathsb) Folks are trolling out there for your information and connections